**Test Login**

Step One:

Go to [www.my.ncedcloud.org](http://www.my.ncedcloud.org)

Step Two:

Click claim my account (This should pull up new page)

Step Three:

Drop down to LEA Student Claim Policy (It will say LEA Employee Claim Policy CHANGE THAT).

Step Four:

Type in…

* Student User ID
* Grade
* Birthday (YYYYMMDD)
* LEA CODE: **600**

Step Five:

Create New Password.

Read Directions on how to create new password and make one.

Step Six:

Answer ALL Security Questions

Step Seven:

Should X Out of that page.

Step Eight:

[www.my.ncedcloud.org](http://www.my.ncedcloud.org) and login with new password (Username is the same)

(FLIP TO THE BACK for MORE)

Step Nine:

Go to area that say…

HB-SIS

Student-LEA

600

… and click on that.

Step Ten:

Click on “Schoolnet” Tab that is on the left side.

Step Eleven:

Go to- Take Test Code

Put in Code

Hit Go